

CREATING INTERNATIONAL CHARACTERS

Create **STICKY KEYS**, which enables you to press a modifier key (CTRL. ALT OR SHIFT), OR THE **WINDOWS LOGO KEY** AND HAVE IT REMAIN ACTIVE UNTIL ANOTHER KEY IS PRESSED. Click **START**, and then click **CONTROL PANEL**; Double Click accessibility options. On the keyboard tab click **USE STICKY KEYS**, then click **OK**. Press the sticky key till it makes a sound, then do the following (repeat with each letter).

<u>PRESS THIS KEY</u>	<u>THEN PRESS THIS KEY</u>	<u>RESULTANT CHARACTER</u>
' (APOSTROPHE) ' + SHIFT + LETTER	c C	ç Ç
' (APOSTROPHE) ' + SHIFT + LETTER	e, y, u, i, o, a É, Ý, Ú, Í, Ó, Á	é, ý, ú, í, ó, á É, Ý, Ú, Í, Ó, Á
“ (QUOTATION MARKS) “ + SHIFT + LETTER	e, u, i, o, a E, U, I, O, A	ë, ü, ï, ö, ä Ë, Ü, Ì, Ö, Ä
` (ACCENT GRAVE) ` + SHIFT + LETTER.....	e, u, i, o E, U, I, O	è, ù, ì, ò È, Ù, Ì, Ò
~ (TILDE) ~ + SHIFT + LETTER.....	o, n O, N	õ, ñ Ò, Ñ
^ (CARET) ^ + SHIFT + LETTER	e, u, i, o, a E, U, I, O, A	ê, û, î, ô, â Ê, Û, Î, Ô, Â